

**TOWN OF WILLIAMSPORT
MAYOR AND COUNCIL MINUTES
WORKSHOP
November 5, 2012**

A Workshop meeting of the Williamsport Mayor and Council was held on November 5, 2012, at the Williamsport Town Hall in Williamsport, MD at 6:30 p.m.

In attendance were:

Mayor James G. McCleaf II
Asst. Mayor Tony Drury
Councilwoman Joan Knode
Councilman James Kalbfleisch
Councilman Tim Fraker

Also present Town Clerk Donnie Stotemyer

Mayor James G. McCleaf II called the meeting to order.

Guests

Mayor James McCleaf he introduced Melanie Drury. She was present to thank the Mayor and Council for sponsoring her to attend the National America Miss Junior Teen State finalist. She said it was a great experience and she would like to participate in the pageant next year.

Unfinished Business

Mayor James McCleaf informed the Council that Town Attorney Ed Kucyznski is still working on nuisance ordinance to be introduced at the next scheduled Council meeting.

Mayor James McCleaf informed the Council that the mowing and snow removal bidding have been distributed and advertised and must be turned in by Monday, November 12, 2012 at 4:30 and will opened at the next scheduled Council meeting.

Mayor James McCleaf explained to the Council Town Attorney Ed Kucyznski is currently working with Julie Pippel on a watershed implementation resolution. Once Town Attorney Ed Kucyznski completes the resolution for the watershed implementation plan it will be presented at an upcoming regular scheduled Council meeting.

Mayor McCleaf reminded the Council at the next scheduled meeting the Council will need to consider the amendment and/or change to the zoning map and /or ordinance for the Town of Williamsport/Spirit Services.

Mayor McCleaf reviewed with the Council whether the Town wanted to continue to use Thrasher Engineering for upcoming Visitors Center project and the Water Tower project. Councilwoman Joan Knode suggested that the Town open these projects up for bids. The Council suggested contacting Julie Pippel, Director of Environmental Services to see what engineering firms the County currently utilizes. Mayor McCleaf that Ms Pippel has indicated

that the Town of Williamsport could piggyback off Washington County since they have already been through the bidding process.

New Business

Mayor James McCleaf reviewed with the Council the Town of Williamsport employee holiday schedule for 2013. The Council will need to approve at the next scheduled Council meeting.

Town Clerk Donnie Stotemyer explained to the Mayor and Council that he is seeking permission to proceed with SunTrust Bank the acceptance of online bill payment program for water, sewer and electric utility bills. The Mayor and Council granted Town Clerk Donnie Stotemyer permission to move forward with the project.

Mayor James McCleaf informed the Council employee Michael Hessong will need to be appointed as Town of Williamsport's parking attendant.

Town Clerk Donnie Stotemyer explained to support Williamsport's implementation of the Net Energy Metering and Aggregation Riders and to comply with requirements customers information, riders, regulatory requirements, applications agreement and example of calculations regarding Net Energy Metering. Downs Associates are requesting permission to proceed with development of a link to implement on the Town of Williamsport's website. Council gave Town Clerk Donnie Stotemyer permission to proceed.

Mayor McCleaf explained that the Williamsport Volunteer Fire Company is having problems staffing the fire station on Saturdays. The fire station is seeking help from the town to provide uniforms and three meals a day on Saturdays throughout the year. Mayor McCleaf asked the Council to consider their request and this would be discussed further at the upcoming Council meeting.

The Council moved into Executive Session

Citizen Participation

None

Meeting Adjourned

Respectfully submitted,

Mayor James McCleaf for
Donnie Stotemyer
Town Clerk, Town of Williamsport